



# Ambassador of the Month Selection Procedure

The selection committee consists of the following:

- Irwindale Chamber of Commerce President / CEO
- Irwindale Chamber of Commerce Business Development Chair

The selection process consists of the following steps:

1. Ambassadors are responsible to complete the “Ambassador Scorecard” at the end of each month.
2. The scorecards are submitted for credit at the next Ambassadors meeting for the previous month.
3. Ambassadors are on their honor, yet there are items that are verifiable.
4. The committee will review the scorecard, confirm the points, and compare the points of each scorecard.
5. The ambassador with the most points will be selected as the Ambassador of the month.
6. If there is a tie the committee will review the scorecards contenders. The scorecard with the highest point in the following categories in this order will be selected as ambassador of the month.
  - a. New Chamber member
  - b. Event Captain
  - c. Recruit New Ambassador
7. Award will be made at the monthly Irwindale Chamber of Commerce luncheon.
8. The Ambassador of the month is a prerequisite for the Ambassador Of The Year Honoree.